

Federal Tax Ombudsman Secretariat

SUMMARY OF THE COMPLAINT

Complaint No. _____

1. Name of the Department _____

2. Does the Department/Tax Employee fall within the jurisdiction of Federal Tax Ombudsman? _____

3. Main point of the grievance

4. Complainant's prayer:

5. Is prima-facie mal-administration made out? _____

6. Nature of alleged mal-administration

7. List of documents attached _____

8. Any other important point to be noted

(Authorized Officer)