

**FEDERAL TAX OMBUDSMAN SECRETARIAT  
5-A, CONSTITUTION AVENUE  
ISLAMABAD**

**TENDER NOTICE**

Federal Tax Ombudsman (FTO) Secretariat has received a grant from the Government of Pakistan for financing a Project titled “Public Awareness & Advocacy About Dispute Resolution Mechanism of Federal Tax Ombudsman (FTO) Office”. The main objective of this assignment is to support and facilitate effort to achieve pillar II and III of the vision 2025 of the Government of Pakistan. It will raise awareness about the mandate of the FTO office created under FTO Ordinance 2000 which seeks to provide quick and inexpensive redress of taxpayers’ grievances against maladministration. The FTO Secretariat has to get print hanging boards (Qty 400 nos) for awareness campaign.

The terms and conditions are as follows:-

- Samples of the hanging board’s design containing the detailed text/format/size may be seen at the office of Media Manager, Federal Tax Ombudsman Secretariat, Islamabad on any working day.
- The firm should submit sealed tender alongwith duly prepared/ready sample of the hanging board in the FTO Office located at 5-A, Constitution Avenue, Islamabad latest by **25-07-2019 by 1100 hours** after which no EOI shall be entertained.
- A Purchase Committee shall open the offers the same day i.e **25-07-2019 at 1130 hours** in the Federal Tax Ombudsman Secretariat HQ Islamabad, in the presence of bidders/representatives of their firms.
- All the bidders will have to submit proof of GST registration, NTN number and a certificate to the effect that the firm/agency was never blacklisted.
- Earnest money equal to 2% of the total value of quoted tender cost in the form of call deposit in the name of Director (Admn) Federal Tax Ombudsman Secretariat shall be attached.
- FTO Secretariat reserves the right to reduce/enhance the number of items. The office also reserves the right to accept or reject any or all offers in the light of PPRA Rules.
- Incomplete and late submission of tenders shall not be considered.

**(Muhammad Farhan Khan)**

Director (Admn)  
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