URAAN PAKISTAN

# FEDERAL TAX OMBUDSMAN SECRETARIAT
## 5-A CONSTITUTION AVENUE
## ISLAMABAD

OMBUDSMAN

# SITUATIONS VACANT

The Federal Tax Ombudsman Secretariat (FTO), established under the Establishment of the Office of Federal Tax Ombudsman Ordinance, 2000, is mandated to diagnose, investigate, redress, and rectify maladministration in the administration of federal tax laws, and to provide expeditious relief to aggrieved taxpayers.

To further strengthen its institutional capacity and enhance the quality of grievance redressal, the FTO Secretariat invites applications from qualified, competent, and motivated candidates for appointment as Advisor and Assistant Advisor on contract basis under Section 20 of the FTO Ordinance: -

| S. # | Name of Post | Place of Posting | Fixed Monthly Salary | Minimum Qualification, Experience & Skills |
|---|---|---|---|---|
| 1 | Advisor (Income Tax/Customs/Sales Tax/Federal Excise) | Islamabad/ Karachi/Lahore/ Peshawar/Quetta/ Multan/Faisalabad/ Sialkot/Sargodha/ Hyderabad | Rs.330,000/- | Retired BPS-20/21/22 officers of the CSS Occupational groups preferably Customs/Inland Revenue Service with 20 years experience of handling Customs/Income Tax/Sales Tax & Federal Excise cases in Government/Semi Government organizations relating to policy, tax administration, preferably in tax matters. |
| 2 | Advisor (Human Resource Management) | Islamabad | Rs.330,000/- | Possessing at least 20 years of experience in Human Resource Management in Federal Government Organizations, autonomous, and international organizations. Demonstrated expertise in the interpretation and application of Federal Government rules, regulations, policies and procedures relating to Federal Government/ autonomous organizations and experience to implement proposals for organizational restructuring in accordance with applicable rules and regulations will be essential. |
| 3 | Assistant Advisor (Social Media) | Islamabad | Rs. 120,000/- | • First Class Bachelor's degree (16 years of education) in Mass Communication/ Media Studies/ Journalism/ Digital Media/ Public Relations/ Communication Studies or an equivalent relevant discipline from an HEC-recognized university.<br>• Professional experience of at least three (03) years in social media management, digital communications, media management, public relations or digital marketing in a public or private sector organization will be preferred. |
| 4 | Assistant Advisor (Information Technology/Artificial Intelligence) | Islamabad | Rs. 120,000/- | • A candidate should possess at least a 16-year Bachelor's degree or equivalent (First Class) from an HEC-recognized university in one of the following disciplines:<br>- Artificial Intelligence<br>- Computer Science<br>- Data Science<br>- Information Technology<br>• Experience in AI-based research, automation, digital transformation or technology advisory projects will be preferred. |

**General Information/Instructions:**

- Appointment against above vacancies shall be made purely on contract basis for a period of one year under Section-20 of the Establishment of the Office of Federal Tax Ombudsman Ordinance, 2000, extendable on performance basis.

- Applicants already in Government Service shall provide NOC from their respective Organizations at the time of test/interview.
- Number of posts can be increased/decreased, as per requirement.
- Interested candidates meeting the requisite qualification/experience/skills criteria for the positions mentioned above may apply online at http://www.fto.gov.pk/ftojobs.aspx only online applications will be considered.
- Uploading of Passport size picture with clear visibility of face is compulsory for submission of online application.
- The applications must be submitted within 15 days from the date of publication of this advertisement.
- Applications received after last date, incomplete/not properly applied etc. will not be considered.
- All qualified male and female candidates are encouraged to apply for vacancies.
- Only shortlisted candidates shall be called for Test/Interview.
- No TA/DA shall be admissible for appearing in Test/Interview.

PID(I) 4390/2026

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روزنامہ جنگ راولپنڈی اتوار 15 نومبر 2026ء